



ROSEMEAD SCHOOL DISTRICT—FUNCTIONAL ORGANIZATIONAL CHART

3907 Rosemead Blvd., Rosemead, CA 91770, Main phone number: 626-312-2900

SUPERINTENDENT’S OFFICE

Alejandro “Alex” Ruvalcaba, Superintendent, ext 234

aruvalcaba@rosemead.k12.ca.us

Oversee: the District, Principals, and Schools, Board Agendas, Directories, Marketing distribution requests, Mass notification system, Policies, Public Information Office, Emergency Response, Public Relations, Press Releases, Use of Facilities Applications, Websites

Cynthia Bracamonte, Executive Assistant to the Sup’t, ext 212

cbracamonte@rosemead.k12.ca.us

ADMINISTRATIVE SERVICES DIVISION

Maintenance & Operations

Anthony Flores, Co-Lead Multi-Skilled Maintenance

aflores@rosemead.k12.ca.us

Octavio Serrato, Co-Lead Multi-Skilled Maintenance

oserrato@rosemead.k12.ca.us

Oversee: Grounds, Maintenance, Operations, and Warehouse

Jackie McDonald, Sr. Clerk Typist, ext 678

jmcdonald@rosemead.k12.ca.us

Ismael Herrera, Warehouseman, ext 679

ismaelherrera@rosemead.k12.ca.us

Raymond Miranda, Warehouseman, ext 679

rmiranda@rosemead.k12.ca.us

Henry Jimenez, Groundsman

Javier Pinedo, Groundsman

ADMINISTRATIVE SERVICES DIVISION

Harold Sullins, Assistant Superintendent, Administrative Services, ext 219

hsullins@rosemead.k12.ca.us

Oversee: Administrative Services, Human Resources, Employee Benefits, Fiscal Services, Bond Program, Construction, Facilities, Maintenance & Operations, Risk Management, Workers Compensation, Uniform Complaints, Title IX Coordinator

Monica Tovar, Administrative Assistant, Administrative Services, ext 221,

mtovar@rosemead.k12.ca.us

Alfredo Singh, Custodian

Child Development Programs

Deborah “Debby” Lawrence, Coordinator, Preschool/Child Development, ext 258

dlawrence@rosemead.k12.ca.us

Oversee: Child Development, Preschool, Before/Afterschool programs (ASART/ASES), Summer Camp, Child & Adult Feeding Program

Bella Galvan, Administrative Secretary, ext 235

bgalvan@rosemead.k12.ca.us

Noemi Banuelos, ASART Assistant

Jhovanny Lopez, ASART Assistant

Hilda Candelano, ASART Assistant

ASES/ASART Site Leader

Rachael Jimenez, Encinita Interim Leader, ext 365

Brittaney Morris, Janson Leader, ext 465

Sammy Lau, Savannah Leader, ext 665

Rosann Magdaleno, Shuey Leader, ext 754

Hector Soto, Muscatel Leader, ext 565

Nutrition & Wellness

Stella Ndahura, Director, Nutrition & Wellness, ext 255

sndahura@rosemead.k12.ca.us

Oversee: Nutrition Services, Site Cafeterias, School Lunch Program, Student Wellness Program, Meal Accommodations

Lynn Nguyen, Nutrition Services Account Clerk, ext 254

lnguyen@rosemead.k12.ca.us

EDUCATIONAL SERVICES DIVISION

Jennifer Fang, Ph.D., Assistant Superintendent, Educational Services, ext 233

jfang@rosemead.k12.ca.us

Oversee: Educational Services, Assessment & Accountability, Curriculum & Instruction, Gifted & Talented Program, Intervention Programs, Student Registration, Instructional Materials, State and Federal Compliance, LCAP, English Learner Programs, Federal Categorical Programs, Supplemental Educational Services, Uniform Complaints, Title IX Coordinator

Claudia Rivera, Administrative Assistant, Educational Services, ext 213

crivera@rosemead.k12.ca.us

Fiscal Services

Suwen Su, Director, Fiscal Services, ext 259

ssu@rosemead.k12.ca.us

Oversee: Fiscal Services, Accounts Payable, Accounts Receivable, Developer Fees, Payroll Services, Purchasing, Warehouse

Kin “Richard” Wong, Accounting Manager, ext 227

rwong@rosemead.k12.ca.us

Accounts Payable, Accounts Receivable

Guada Sanchez Gentica, Payroll, ext 218

gsanchezgentica@rosemead.k12.ca.us

Payroll services: Certificated, Classified, Confidential, and Management

Yin “Jessica” Chen, Accounting Manager, ext 223

jchen@rosemead.k12.ca.us

Purchasing, Warehouse

Special Projects

Lara Goldstone, Coordinator, Assessment, Accountability, and Special Projects, ext 256

lgoldstone@rosemead.k12.ca.us

Oversee: Assessment & Accountability, Curriculum & Instruction, Gifted & Talented Program, Intervention Programs, English Learner Programs, ELPAC, DELAC/DAC, ELD Programs, Federal Categorical Programs, Supplemental Educational Services

Migrant Education Program

Eliza Blanco, Migrant Education Program Coordinator/ Consortium Lead (El Monte City SD), ext 770

eblanco@emcsd.org

Oversee: Migrant Education Program for all Consortium Districts

Human Resources

Jerry McCanne, Coordinator, Human Resources, ext 229

jmccanne@rosemead.k12.ca.us

Oversee: Employee Recruitment, Retention, and Credentialing/ Certification, Records, References, Collective Bargaining Agreements, Employee Absences, Salary Schedules, Adult Volunteers, Teacher Internships, University/College Internship Agreements

Denise Fuentes, HR Technician, ext 224

dfuentes@rosemead.k12.ca.us

Technology

Alejandro “Alex” Gaeta, Network Administrator, ext 215

agaeta@rosemead.k12.ca.us

Oversee: Information Systems, Network, Software, and Technology Services

Sylvia Petrovich, Receptionist/Tech Support, ext 211

spetrovich@rosemead.k12.ca.us

Adrian Villanueva, Computer Support Technician

avillanueva@rosemead.k12.ca.us

Provides direct technology support to schools on a rotation

Kelly Bui, SASI Clerk, ext 220

kbui@rosemead.k12.ca.us

Student Information Systems, CALPADS, PowerSchool, & student data management systems

Special Education & Student Support Services

Dawn Rock, Director, Special Education & Student Support Services, ext 232

drock@rosemead.k12.ca.us

Oversee: Special Education & Student Support Services staff and programs, IEP implementation, Counseling Services, 504 plans, Student/Parent Annual Notifications, Child Abuse Reporting, Health Services, Student Enrollment Permits, School Attendance Review Board, Behavior Support, Homeless/Foster Youth Liaison

Myrene Mangali, Administrative Secretary, ext 230

mmangali@rosemead.k12.ca.us

Districtwide Support Team

Salvador Ardon, Psychologist/Counselor, ext 214

Nicole Garcia, School Psychologist, ext 359

Rocio Carrillo, School Psychologist, ext 659

Naima Knox, School Psychologist, ext 459

_____, District Nurse, ext 228

Dany Saikaly, Health Tech

Rosemary Allis, Speech/Language Pathologist

Seetha Leelamma, Speech/Language Pathologist

Lauren Anderson, Speech Language Pathologist

Bianca Humphrey, Speech Language Pathologist

Roger Ng, Adapted PE